ACHIEVE COMMUNITY CHARTER SCHOOL

NEWARK, NEW JERSEY 07108

Notice of Addendum

**Custodial Services Competitive Contracting proposal--#CC 01-20.**

September 20, 2019

The Office of the School Business Administrator/Board Secretary of the Achieve Community Charter School of Newark, New Jersey, hereby issues this official addendum the Custodial Services Competitive Contracting proposal--#CC 01-20.

Please note the following changes and/or additions to the proposal:

**Term of Contract**

The term of contract for this proposal shall be from **November 1, 2019** through June 30, 2020. The Board of Trustees reserves the right to renew the contract for an additional two (2) years.

**Reminder of Renewal of Contract and Costs**

Pursuant to N.J.S.A. 18A:18A-42

“Any price change included as part of an extension shall be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension and shall not exceed the change in the **index rate** for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and the terms and conditions of the contract remain substantially the same.”

**Board of Trustees Review**

The Board of Trustees shall review the recommendation of award of contract at its October 2019 meeting.

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**Additional Requirement**

The vendor would also have to move furniture as per the SOM’s direction and clean out the staff refrigerator and workspace on a daily basis.

**Requested Financial Costs—If Contract is Renewed**

The Board of Trustees seeks from all respondents, cost fees for work that may be requested if the board decides to renew the contract contractor to whom the contract is awarded. On the proposal form all respondents are to include the costs for the following: **Summer Cleaning Rates**

All respondents are to include costs for Summer Cleaning per diem rates.

**Submission Date and Time Change**

This addendum notifies all concerned the submission date and time have been changed to **Thursday, October 3, 2019 at 11:00 am.**

**All respondents are to carefully mark this date and time.**

**Revised Proposal Form**

All respondents are to use the attached Revised Proposal Form when submitting their response to the Achieve Community Charter School.

By Order of:

**Carrieann Zielinski**

School Business Administrator/Board Secretary

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NEWARK, NEW JERSEY 07108

**Revised**  **Revised**

Proposal Form

**Custodial Services**

**Proposal No. CC 01-20 Proposal Date: Thursday, October 3, 2019**

I/we hereby submit the following attached proposal for the proposal:

**Contract Term Monthly Cost Annual Cost**

**November 1, 2019 through June 30, 2020 $ $**

Annual Cost for eight (8) month contract\*

**The total annual cost specified will be the amount that will be used by ACCS in the evaluation of the Cost Criteria.**

**Floor Stripping and Waxing Services—Optional Fee $**

Achieve Community Charter School seeks as an option, additional costs for floor stripping and waxing services during the traditional spring break in 2020. Contractors are asked to provide this optional cost for all stripping and waxing services of the designated school flooring, to include all labor, all cleaning chemicals and all equipment to be provided by the contractor.

**Summer Cleaning Rates Per Diem $**

Name of Company

Address

City, State, Zip

Telephone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ext. \_\_\_\_\_\_\_\_\_\_ Fax No. \_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax ID No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Agent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title

***Authorized Signature*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_